

A regular meeting of the Plymouth Housing Authority was held on Monday July 13, 2026 at 9:30am. The following were in attendance:

Dennis Sampson, Chair
Nicole Long, Vice-Chair (late arrival)
Lisa Reilly, Treasurer
Mary Ann Veiga, Commissioner
Courtney Curran, Commissioner

Chris Plourde, Executive Director
Cathie Valliant, Assistant Executive Director
Craig Sampson, Modernization Specialist

1. Minutes June 2026

- On a motion made by Courtney Curran, and seconded by Lisa Reilly, the Board voted 4-0 to approve June 2026 Meeting Minutes.

2. Executive Director Report

- Chris introduced new Modernization Specialist and provided update on maintenance staff changes.
- On a motion made by Courtney Curran, and seconded by Lisa Reilly, the Board voted 4-0 to acknowledge the familial relationship of Board member and PHA Modernization Specialist in his new role and to request waiver be submitted to EOHLC.
- Change Maintenance Foreman supervision of Part Time Custodial staff to Facilities.
- Chris presented and reviewed all June reports.

A. Collection Loss – 667, 59C

- On a motion made by Lisa Reilly, and seconded by Mary Ann Veiga, the Board voted 4-0 to accept the federal rent collection loss.
- On a motion made by Courtney Curran, and seconded by Nicole Long, the Board voted 5-0 to accept the state rent collection loss.

B. Nomination of Vacated Seat - CPC

- Courtney Curran to attend next meeting to assess participation.

3. Facilities Updates / Approvals

- Craig presented Facilities update.

A. Master Meter – Certificates of Substantial and Final Completion- Castle Court

- On a motion made by Nicole Long, and seconded by Courtney Curran, the Board voted 5-0 to approve the Certificate of Substantial Completion.
- On a motion made by Lisa Reilly, and seconded by Mary Ann Veiga, the Board voted 5-0 to approve the Certificate of Final Completion.

B. Accessible Walkway – Castle Court – denying door installation portion of project. Soliciting quotes for corrected door work.

4. Old Business

- A. Washer/Dryer – discussion Southfield – Oak St experiencing same issue; top load washers are being ordered.
- B. Parking Lines – Southfield – handicap space remains to be painted
- C. Cameras – Southfield

5. New Business

- On a motion made by Lisa Reilly, and seconded by Nicole Long the Board voted 5-0 to advise Cherry Hill roof contractor of 30 day deadline (from 7/13) to complete punchlist items. If not completed, solicit quotes to complete project.

6. Warrant

- On a motion made by Lisa Reilly, and seconded by Courtney Curran, the Board voted 5-0 to approve the Warrant.

7. Affordable Housing of PHA LLC

- Discussion

8. Public Comment

- Castle Court: cameras are not working; site and landscaping need attention; outdoor water spigot turn on requested; smoking canopies not yet installed; gutters need cleaning; dumpster needs to be switched out and furniture dumped in dumpster area removed; multiple weekend workorders regarding exterior and hallway lighting not working in Building 27 were not addressed timely.
- Southfield: renewed discussion regarding after-hours emergency calls

9. Next Meeting Date: Wednesday, August 26, 2026 9:30 a.m.

10. Adjourn

- On a motion made by Lisa Reilly and seconded by Courtney Curran the Board voted 4-0 to adjourn. The meeting ended at 10:40am.

A true record
