

A regular meeting of the Plymouth Housing Authority was held on Monday April 13, 2026 at 9:30am. The following were in attendance:

Dennis Sampson, Chair  
Nicole Long, Vice-Chair  
Courtney Curran, Commissioner

Chris Plourde, Executive Director  
Cathy Vailliant, Assistant Director  
Greg McGowan, Modernization Specialist

Absent:

Mary Ann Veiga, Commissioner  
Lisa Reilly, Treasurer

#### 1. Minutes

##### A. March 2026

On a motion made by Nicole Long and seconded by Courtney Curran, the board voted 3-0 to approve the regular meeting minutes of March 2026.

#### 2. Executive Director Report

##### A. Budget Revision ED Salary

On a motion made by Nicole Long and seconded by Courtney Curran, the board voted 3-0 to approve the salary revision which keeps the same salary.

##### B. FY26 Budget Certification Approval

On a motion made by Nicole Long and seconded by Courtney Curran, the board voted 3-0 to approve the 400 budget certification approval.

On a motion made by Nicole Long and seconded by Courtney Curran, the board voted 3-0 to approve the 689 budget certification approval.

#### 3. Facilities Updates / Approvals

##### A. Line Striping- Low Bid Approval- Southfield

On a motion made by Courtney Curran and seconded by Nicole Long, the board voted 3-0 to award the contract to Prestige Asphalt Paving in the amount of \$1,450.

On a motion made by Nicole Long and seconded by Courtney Curran, the board voted 3-0 to approve Change Order #1 in the amount of \$5,000 for the Castle Court bathrooms.

The board discusses a 30-day time limit for the roofing contractors at Cherry Hill. The board agrees to have Mod get a timeline to finish and give them 30 days after that for a final completion date or work with another contractor to finish the job.

#### 4. Old/New Business

##### A. Washer/Dryer Southfield

Chris reported that the same issues are happening. Greg explained that we aren't able to get large units but we are able to raise units. It will be discussed at the next meeting.

**B. Camera Count- Southfield**

No new updates.

**C. Walkway on two-story side of Southfield will be added to old business next meeting.**

**5. New Business**

The following items were discussed:

New summer hours starting again- Board agrees to keep the summer hours as last year.

Eliminating PO Box- Chris explained that the box gets used very little and we will be eliminating.

Sick time Bank – the board agrees not to allow this as they feel it will create a lot of problems.

**6. Warrant**

On a motion made by Courtney Curran and seconded by Nicole Long, the board voted 3-0 to approve the warrant.

**7. Affordable Housing of PHA LLC**

None

**8. Public Comment**

None

**9. Next Meeting Date: Monday, May 11, 2026 9:30 a.m. at the Office.**

**10. Adjournment:**

On a motion made by Courtney Curran and seconded by Nicole Lonh, the board voted 3-0. The meeting ended at 10:45am.

**A true record**

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